

**THE MULBERRY SCHOOL**  
**FIRST AMENDED AND RESTATED BYLAWS**

***Article I. TITLE***

The name and legal title of the not-for-profit corporation is the Bloomington-Normal Mulberry School Corporation.

***Article II. PURPOSE***

The purpose of the corporation set forth in its Articles of Incorporation, as amended, are “educational and literary purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, and in furtherance of those purposes to provide an elementary school in Bloomington-Normal, Illinois, emphasizing an open and free classroom patterned after the British infant school.”

***Article III. FISCAL YEAR***

The fiscal year of the corporation shall begin on the first day of July, and end on the last day of June of the next year.

***Article IV. MEMBERSHIP***

Membership of the corporation shall be comprised of all parents under current contract with the **Mulberry School**. A member is entitled voting rights pursuant to good financial standing as set forth by corporate bylaws.

***Article V. MEETINGS***

A. Board meetings are to be scheduled monthly and open to all members in good standing. Parent Meetings are to be scheduled at least six (6) times during the calendar year and open to all members in good standing.

B. A *Quorum* is constituted when 2/3 of all families have voted. Simple majority will prevail on all voting issues other than amendments to the bylaws. When a quorum is not achieved for the Board of Directors election, a simple majority of voting members present is sufficient for election. Families have one vote in all parent meeting decisions.

C. Elections will be held annually for each Board of Director’s position. No more than two (2) new parents (first year families) may be elected to the Board. In the case of a vacancy during the year, an election will be held as soon as possible to fill the vacated position.

D. Policy may be initiated by the general membership and/or members of the Board.

E. Full-time teaching staff and the academic director employed by the corporation are entitled to all voting rights of the parent members, except on issues directly related to their employment.

## ***Article VI. FINANCIAL MANAGEMENT***

The funds of the corporation shall be deposited in the bank(s) or the savings and loan association(s) designated by the Board of Directors. The funds of the corporation may be withdrawn from the financial institutions designated by the Board by checks or withdrawal orders signed by the Bookkeeper, Treasurer, or Academic Director of the corporation.

All check or withdrawal orders of non-budgeted nature require signatures of both the Bookkeeper or Treasurer and the Academic Director. Two members of the Board of Directors shall be appointed by the Director of the corporation with the ratification of the Board of Director's to review both the Treasurer's and Bookkeeper's activities at the end of the fiscal year and prepare a report for the membership at the beginning of the new fiscal school year.

## ***Article VII. BOARD OF DIRECTORS***

The business of the corporation shall be managed by no more than eight (8) Directors who are members of the not-for-profit corporation and elected in accordance with these bylaws and the Academic Director. The Board of Directors will include the corporation positions of President, Vice-President, Treasurer, Secretary, up to four (4) At Large Directors, and the Academic Director. Each director will have responsibility for a segment of school operations. These role descriptions are found in the Policies Statement.

All Directors will be elected at an annual meeting by the general membership of the corporation. Each of the elected board members will serve for a term of at least one (1) year. The term of office begins on the day of election. Directors may be re-elected to subsequent one-year terms. A member of the Board of Directors may only serve two consecutive years. It shall be at the sole discretion of the Board of Directors to determine the duties/responsibilities for any at large Directors. The Academic Director will have voting right on all issues except those directly related to his/her employment.

### ***A. Resignation***

A Director who wishes to resign shall do so, in writing, giving the effective date of resignation. If three (3) consecutive meetings are missed by a Board member, the Board has the option of removing said board member, thus creating a vacancy.

### ***B. Impeachment***

Impeachment of a member of the Board of Directors requires the unanimous consent of all other Board members.

## ***Article VIII. DUTIES OF THE BOARD OF DIRECTORS***

The Board of Directors shall have the general direction of the program and policy of the corporation; shall have charge of its property, its administration, including appointment of such committees deemed necessary. (Duties of each Director are detailed in the policy pages, and updated annually).

***Article IX. THE STAFF***

The staff shall consist of all employees of the corporation and shall be chosen according to policies established by the membership of the corporation. Terms of the appointment shall be for no more than one (1) year and be renewable. Staff members may from time to time ask membership to help him/her carry out responsibilities and/or duties.

***Article X. THE BYLAWS.***

A. *Adoption.* These bylaws shall become effective when adopted by a two-thirds vote of all voting parents present at any lawful meeting and shall constitute the rules adopted by the corporation of the regulation and management of its affairs.

B. *Amendment to the Bylaws*

1. A proposed amendment to these bylaws shall be considered by the parent body at any lawful meeting that such proposed amendment is distributed to the parents at least five (5) days before a vote is taken.
2. A proposed amendment shall be accepted when approved by two-thirds of the parents present at a lawful meeting.

C. *Dissolution.* The corporation will be dissolved in accordance with the Articles of Incorporation.